

# Continuing Education Coordinator Newsletter

What's New - June 5, 2019

## New RSS Application Process!

Courtney Puffer, Program Specialist

The CE Office is rolling out a more comprehensive application process that will replace what was previously referred to as "RSS Renewals." This includes new deadlines and a soon-to-beannounced fee schedule.

To avoid additional fees, applications should be submitted no fewer than **90 days prior** to the first activity start date. For many activities starting in 2020, that deadline will be **October 1**st.

## Call for Volunteers - CloudCME Mobile App

Kelsey Caras, Data and Development Specialist

We are looking for volunteers to help us with a test run of the QR Code Scanning feature in the CloudCME mobile app. We are asking for a coordinator or two to help us test out the scanning capability of the system and its functionality. If you feel that your activity would benefit from such a feature and would be willing to work with our office to test it out, please contact the CE Office at ce@med.wmich.edu, attention: Kelsey.





#### **APA & ACE Credits**

Additional steps are required for activities that are approved for Psychology (APA) and/or Social Work (ACE) credits. Whether attending activities that involve a variety of sessions or a single session, Psychologists and Social Workers will need to sign-in and sign-out of each individual session to be eligible for credit. Each session must also have its own learning objectives and be a minimum of 60 minutes.

#### **Faculty Disclosure Forms**

Disclosure forms, i.e. Financial Disclosures and Conflict of Interest resolutions, must be submitted at least two weeks before the activity or session start date.

### **Include Your Objectives**

RSS Dashboard submissions should have objectives. We will start sending the submissions back for edits if this is not the case. Thank you.

WMed CE Portal | Contact Us | Download This Newsletter (PDF) | Unsubscribe

 $\ensuremath{\mathbb{C}}$  2019 Western Michigan University Homer Stryker M.D. School of Medicine

1000 Oakland Drive, Kalamazoo, MI 49008