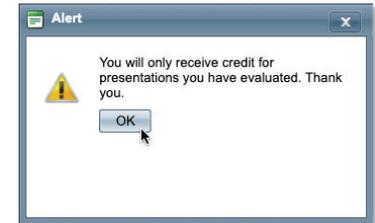


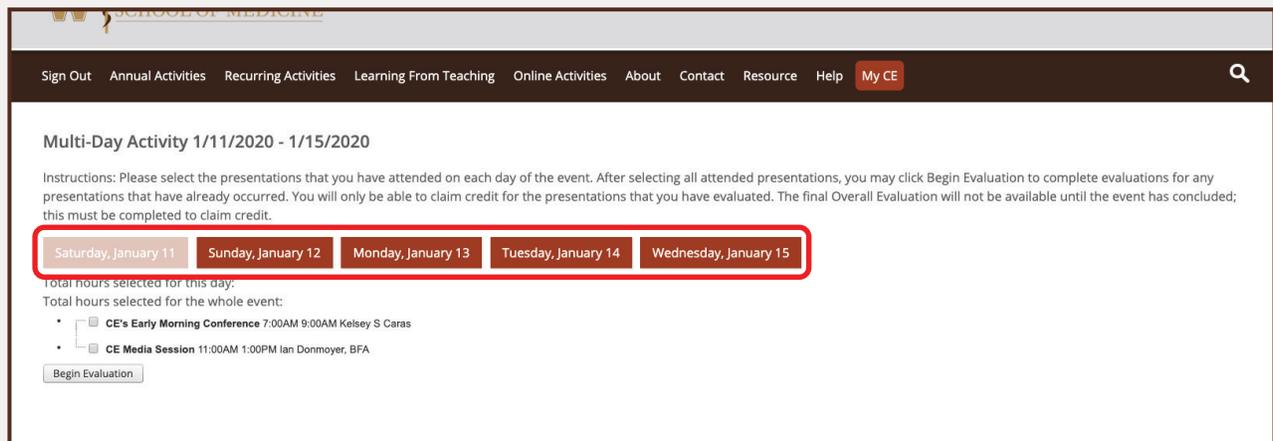
Multi-Day Evaluations

If the CE Activity you attended took place on multiple days, you may have to complete a **multi-day evaluation form** to receive credit. These forms are slightly different from the normal evaluation form and have an important first step.

After signing in to the **WMed CE Portal** (wmed.cloud-cme.com) and navigating to **Evaluations & Certificates**, click the **Complete Evaluation** button. You'll see a small **alert message** reminding you that you'll only receive credit for presentations you evaluated. Click **OK** and you'll see the first page of the form.

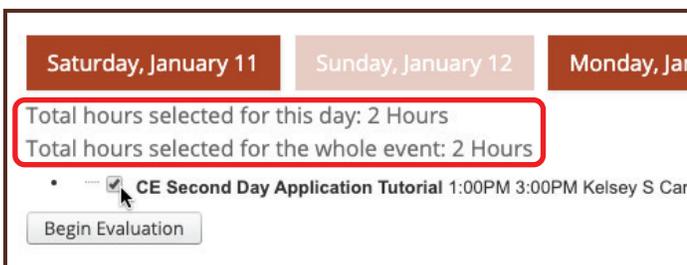


Evaluating Sessions After The Activity Has Concluded

A screenshot of the WMed CE Portal interface. The top navigation bar includes links for 'Sign Out', 'Annual Activities', 'Recurring Activities', 'Learning From Teaching', 'Online Activities', 'About', 'Contact', 'Resource', 'Help', and 'My CE'. The main content area is titled 'Multi-Day Activity 1/11/2020 - 1/15/2020'. Below the title, there are instructions: 'Instructions: Please select the presentations that you have attended on each day of the event. After selecting all attended presentations, you may click Begin Evaluation to complete evaluations for any presentations that have already occurred. You will only be able to claim credit for the presentations that you have evaluated. The final Overall Evaluation will not be available until the event has concluded; this must be completed to claim credit.' A row of five buttons represents the days: 'Saturday, January 11', 'Sunday, January 12', 'Monday, January 13', 'Tuesday, January 14', and 'Wednesday, January 15'. Below these buttons, it says 'Total hours selected for this day:' and 'Total hours selected for the whole event:'. There are two bullet points for sessions: 'CE's Early Morning Conference 7:00AM 9:00AM Kelsey S Caras' and 'CE Media Session 11:00AM 1:00PM Ian Donmoyer, BFA'. A 'Begin Evaluation' button is at the bottom.

Do not click the **Begin Evaluation** button until you have selected all the sessions you attended for **all days of the activity**. To do this, click each of the buttons near the top of the form for the days you attended.

You may see the same **alert message** for each one, but you can click **OK** and disregard.

A close-up screenshot of the evaluation form for Saturday, January 11. It shows the day's button, the text 'Total hours selected for this day: 2 Hours' and 'Total hours selected for the whole event: 2 Hours' (both circled in red), a list of sessions with a checked box next to 'CE Second Day Application Tutorial 1:00PM 3:00PM Kelsey S Caras', and a 'Begin Evaluation' button.

Each button shows a list of sessions for that day. Check the boxes for the individual sessions you attended. As you do this, note the number of **credit hours** shown for each day and the total for the whole event.

Make sure that you have selected all of the sessions you attended, then click the **Begin Evaluation** button.

Multi-Day Evaluations

You will then complete the evaluation normally. After receiving your **certificate**, verify that the **credit hours** shown match the number of credit hours you claimed in the first step of the evaluation.

Addressed physician barriers and how to overcome those barriers

- Excellent
- Very Good
- Satisfactory
- Fair
- Poor

Addressed patient barriers and how to overcome those barriers

- Excellent
- Very Good
- Satisfactory
- Fair



Evaluating Sessions While The Activity Is In Progress

Tuesday, January 14 Sunday, January 26 Monday, January 27 Tuesday, January 28 **Wednesday, January 29** Thursday, January 30

Total hours selected for this day:
Total hours selected for the whole event:

- CE Session Day 4 8:00AM 10:00AM Ian Donmoyer, BFA, Courtney Puffer, MA
- Kelsey's Session on Adult Education Gamification 10:00AM 11:00AM Kelsey S Caras

[Begin Evaluation](#)

If you'd like, you can also complete parts of the evaluation while the activity is in progress. The buttons for days that have not occurred yet will be greyed out, so only select the sessions you have attended so far. Then, click **Begin Evaluation** to complete the evaluations for those days.

Tuesday, January 14 Sunday, January 26 Monday, January 27 Tuesday, January 28 Wednesday, January 29 Thursday, January 30

Total hours selected for this day: 3 Hours
Total hours selected for the whole event: 3 Hours

- CE Session Day 4 8:00AM 10:00AM Ian Donmoyer, BFA, Courtney Puffer, MA
- Kelsey's Session on Adult Education Gamification 10:00AM 11:00AM Kelsey S Caras

[Begin Evaluation](#)

You will need to return and complete the other days in the evaluation later, but the sessions you evaluated will be greyed out and you will not have to do them again. You will also need to return to complete the **overall evaluation**, which is not available until the activity has concluded.