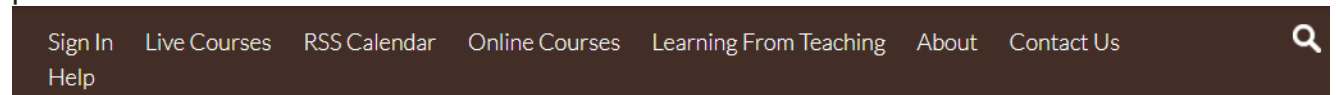


Instructions to access and manage your transcript.

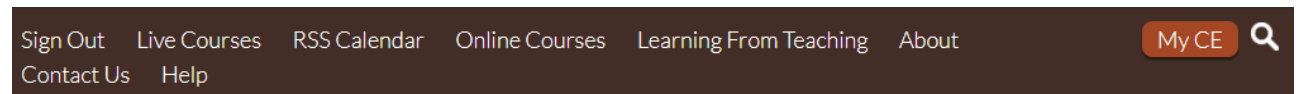
## Via computer

Step 1: <https://wmed.cloud-cme.com/aph.aspx>

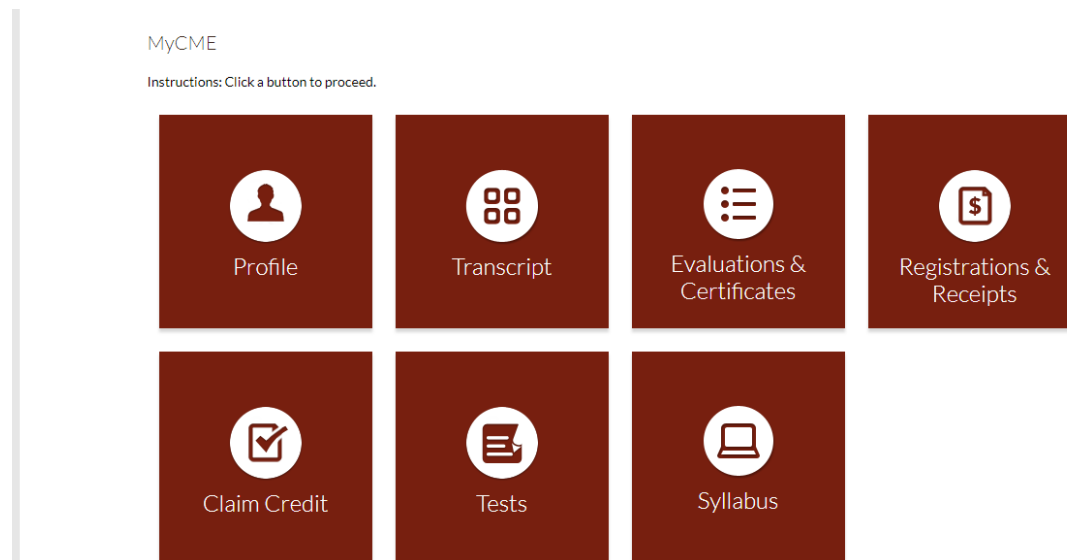
Step 2: Click "Sign In" on the top left, and sign in using your email address and password.





Step 3: Click the "My CE" button on the top right-hand side of the screen.



Step 4: Click "Transcript."



Step 5: Select a date range for the transcript records you wish to access by entering in a Start and End Date. You can email or download your transcript.

 Download Transcript  Email Transcript Start Date:  End Date:

Step 6: You can upload a transcript for activities that you completed externally to your organization by clicking the “Upload” button and selecting the file you wish to add to your CloudCME® transcript. The appended transcript will display at the end of your CloudCME® transcript.

Do you have documentation, transcripts, etc. that you would like to append to your overall transcript so you have it all in one place? Click Upload to upload a PDF, Microsoft Word, or Microsoft Excel file that will be auto-appended to the end of your transcript file.

### **Via CloudCME App**

Step 1: Open the CloudCME App.

Step 3: Login using your email address and password.

Step 4: Select "My Transcript" on the menu.

Step 5: Select “View,” “Email” or “Save to My Device” depending on the action you wish to take.