

March 2023

Announcements

Disclosure to Learners

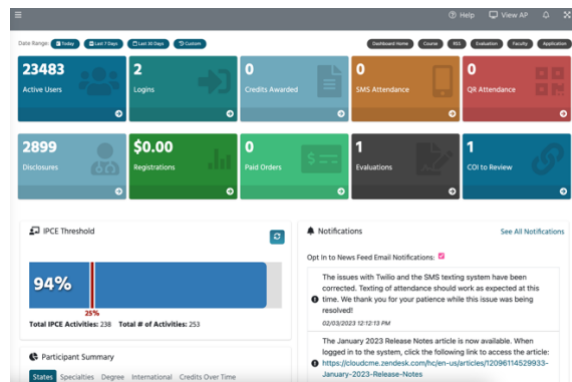
The Disclosure to Learners found in the RSS Dashboard for each child activity **MUST be displayed before any content is shared**. Coordinators may not email the flyer to participants in advance of the activity. Faculty may choose to display the disclosure statement as participants arrive and/or include it in the slide deck presentation before discussing content. Failure to comply may result in credit ineligibility or the revoking of credit.

SharePoint Evaluation Summary Folders

As a reminder, evaluation summary data will now be sent to the SharePoint document folder shared with you a few months ago. The data and summaries will match the frequency preferences you communicated with the CE Office. If you did not respond to the frequency question, or would like to change the frequency in which you receive evaluation summary data, please email the CE Data and Development Specialist at kelsey.caras@med.wmich.edu. Disclaimer: any sessions without enough data to pull a summary for will not be created or stored in the SharePoint folder.

New CloudCME Administration Landing Page

On February 9th, 2023 CloudCME launched a new design for the administration landing page. Functionality remains the same but it will have a different look when you sign in.



CE Training Sessions

Save the date! All coordinators are invited to attend the upcoming sessions. Links to join these virtual Teams trainings will be sent closer to each session.

Marketing Materials for CE Events

April 14 @ 9:00 AM | Virtual Teams meeting

Creating Strong Objectives

May 18 @ 10:00 AM | Virtual Teams meeting

Turning an Idea into an Approved CE Activity

June 7 @ 1:00 PM | Virtual Teams meeting

Coordinator Feedback

It's your time to share! We want to hear from you. What topics would you like presented in upcoming training sessions? Are there parts of the CE process you have questions about? How else can we support you and your CE activities? Please fill out this survey so we can better assist you:

<https://wmed.cloud-cme.com/Form.aspx?FormID=12035>

 Featured Conferences

Implicit Bias

The Office of Continuing Education recently paired with Cheryl Dickson, MD, MPH and Surangi Pradhan, MBA to launch a new hybrid course titled "WMed - Implicit Bias". This course will address self-awareness of knowledge, skills, and emotional limitations, and educate learners on how to advocate for quality patient care and optimal patient care systems. This module will also expose learners to the proper way of demonstrating sensitivity and responsiveness to a diverse patient population (gender, age, culture, race, religion, disabilities, sexual orientation, etc.) and how to work with other healthcare professionals to establish and maintain a climate of mutual respect, dignity, diversity and ethical integrity.

This hybrid model ensures the ability for interactivity, while allowing for flexibility and access. Learners will be required to complete both the online module and attend a live session before credit can be claimed. Registration for live sessions will be accessible at the end of the online module. More information and the online course can be found here: [WMed Implicit Bias](#).

An Introduction to Tribal Health

The offices of Continuing Education and Diversity, Equity, and Inclusiveness recently launched a new course offering titled "An Introduction to Tribal Health." This course offers an overview of the current state of health and health systems for Indigenous peoples in the United States and beyond. This material includes a brief history of major events that have significantly impacted the health of Indigenous peoples from pre-colonial times until present day. More information and the online course can be found here: [An Introduction to Tribal Health](#).

 Activity Coordinator

Calling All Coordinators

Do you have an idea for an event, activity, course, or conference that you'd like to offer credit for? Are you currently offering an activity that is not eligible for credit? Would you like assistance planning an event? The Office of Continuing Education would like you to share your ideas with us! Contact: laura.couterman@med.wmich.edu.

Marketing Materials



All marketing and promotional materials mentioning Continuing Education (CE) credit related to approved CE activities **must** be submitted to the Office of Continuing Education **a minimum of 2 business days prior** to distribution or printing. The Joint Accreditation logo will be placed on all materials by our office, so please send them in original file format. Please refer to the new [Marketing Materials resource](#) for specific criteria.

 Reminders from the CE Office

Agendas Requested for Child Activities

The Office of Continuing Education is now requesting agendas for all RSS child activities over 2.0 hours in length. This new procedure is to ensure that participants are receiving the correct number of credit hours for each session. The time and credit hours awarded are automatically set in the dashboard based on the time and maximum credit hours requested in the parent application. However, many RSS sessions don't run the full approved time. Therefore, times must be updated in the RSS Dashboard and credit hours will be adjusted accordingly based on the agendas provided.

For any child activity over 2.0 hours, an agenda must be uploaded to the activity in the RSS Dashboard or emailed to ce@med.wmich.edu **a minimum of 48 hours in advance** of the activity. Failure to provide the Office of Continuing Education with the requested agenda will result in a maximum of 2.0 credit hours being offered to your participants. Also, please note that credit cannot be offered for breaks or mealtimes if educational learning is not taking place.