

March Updates and Reminders

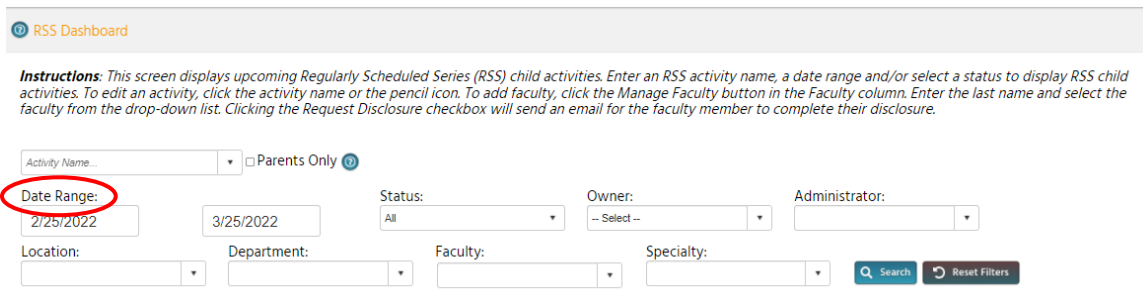
Announcements

New RSS Dashboard!

The RSS Dashboard has undergone numerous improvements designed to make it easier and faster to use. Click [here](#) to watch a short video tutorial on the latest changes.

Frequently Asked Questions:

- The search filters are now at the top of the screen. Please note, the date range is still automatically set to one month from the current date and may need to be adjusted.



RSS Dashboard

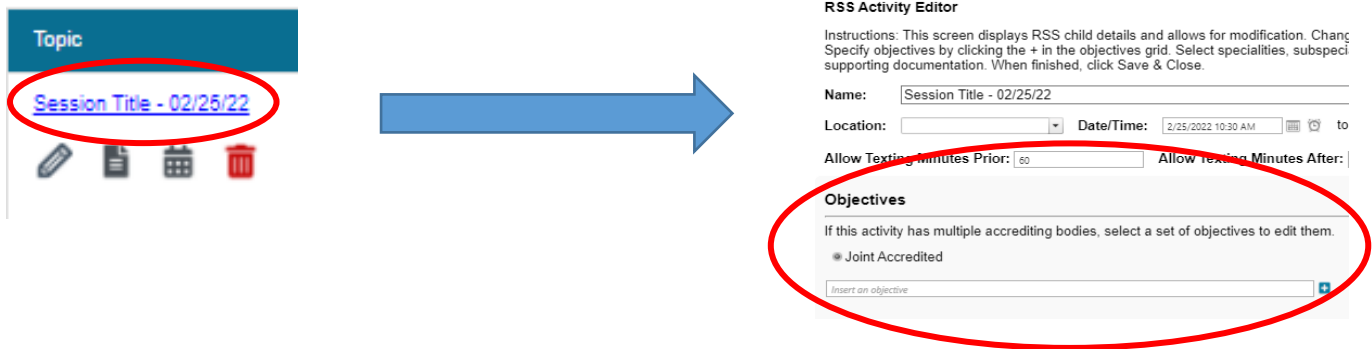
Instructions: This screen displays upcoming Regularly Scheduled Series (RSS) child activities. Enter an RSS activity name, a date range and/or select a status to display RSS child activities. To edit an activity, click the activity name or the pencil icon. To add faculty, click the Manage Faculty button in the Faculty column. Enter the last name and select the faculty from the drop-down list. Clicking the Request Disclosure checkbox will send an email for the faculty member to complete their disclosure.

Activity Name: Parents Only

Date Range: Status: Owner: Administrator:

Location: Department: Faculty: Specialty:

- There have been no changes to how the session specific objectives are added. Go to the “Topic” column and click on the session title. The RSS Activity Editor will appear, and you can add in the objective, as usual. You must add at least one session specific objective, but you are no longer limited to only three.



Topic

[Session Title - 02/25/22](#)

RSS Activity Editor

Instructions: This screen displays RSS child details and allows for modification. Change Specify objectives by clicking the + in the objectives grid. Select specialties, subspecialties, supporting documentation. When finished, click Save & Close.

Name:

Location: Date/Time:

Allow Texting minutes Prior: Allow Texting Minutes After:

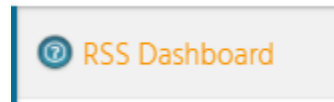
Objectives

If this activity has multiple accrediting bodies, select a set of objectives to edit them.

- Joint Accredited

- The previous “Objective” column, that displayed the session specific objectives in the RSS Dashboard, has been removed. You will need to reopen the RSS Activity Editor to view the objectives. There is not an option to re-add this column at this time.

For additional help, click the question icon at the top of the screen



Reminders from the CE Office

Contact Us

If you ever have any problems or concerns regarding the system or our process, please contact us at ce@med.wmich.edu. We appreciate your feedback!