

## February 2023

### A Year in Review: 2022

RSS Activities	Conferences/Courses	Enduring Materials
101 RSS Parents 1,584 RSS Sessions/Children 12,997 RSS Participants	42 Courses/Conferences 1,032 Course Participants	34 Enduring Materials 2,416 EM Participants

  

Continuing Education Activities
<ul style="list-style-type: none"><li>4,052 unduplicated/unique participants attending a CE activity/course</li><li>16,461 total participants attending a CE activity/course</li><li>107 Jointly Provided CE activities/courses</li><li>70 Directly Provided (WMed) CE activities/courses</li></ul>

### Announcements

### Agendas Requested for Child Activities

The Office of Continuing Education is now requesting agendas for all RSS child activities over 2.0 hours in length. This new procedure is to ensure that participants are receiving the correct number of credit hours for each session. The time and credit hours awarded are automatically set in the dashboard based on the time and maximum credit hours requested in the parent application. However, many RSS sessions don't run the full approved time. Therefore, times must be updated in the RSS Dashboard and credit hours will be adjusted accordingly based on the agendas provided.

**For any child activity over 2.0 hours, an agenda must be uploaded to the activity in the RSS Dashboard or emailed to [ce@med.wmich.edu](mailto:ce@med.wmich.edu) a minimum of 48 hours in advance of the activity.** Failure to provide the Office of Continuing Education with the requested agenda will result in a maximum of 2.0 credit hours being offered to your participants. Also, please note that credit cannot be offered for breaks or mealtimes if educational learning is not taking place.

### New Application Fee Schedule

Effective January 19<sup>th</sup> at 12:00 PM, the Office of Continuing Education updated the activity application to include an updated fee schedule on the Budget and Commercial Support page of the application. Any applications submitted prior to 1/19/23 at 12:00PM will not be affected by the updated fees. Please reach out to [ce@med.wmich.edu](mailto:ce@med.wmich.edu) with any questions or concerns.

### Coordinator Feedback

It's your time to share! We want to hear from you. What topics would you like presented in upcoming training sessions? Are there parts of the CE process you have questions about? How else can we support you and your CE activities? Please fill out this survey so we can better assist you: <https://wmed.cloud-cme.com/Form.aspx?FormID=12035>

### CE Training Sessions

Save the date! All coordinators are invited to attend the upcoming sessions. Links to join these virtual Teams trainings will be sent closer to each session.

#### Navigating the CloudCME RSS Dashboard

February 6 @ 11:00 AM | Virtual Teams meeting

#### Creating Strong Objectives – Recently added!

February 13 @ 1:00 PM | Virtual Teams meeting

[WMed CE Portal](#) | [Contact Us](#) | [Unsubscribe](#) | [Helpful Tips](#)

### **CE Activity Coordinator Strategies**

March 1 @ 1:00 PM | [Virtual Teams meeting](#)

### **Marketing Materials for CE Events**

April 14 @ 9:00 AM | [Virtual Teams meeting](#)

### **Creating Strong Objectives**

May 18 @ 10:00 AM | [Virtual Teams meeting](#)

### **Turning an Idea into an Approved CE Activity**

June 7 @ 1:00 PM | [Virtual Teams meeting](#)

#### Featured Conferences

## **An Introduction to Tribal Health**

The offices of Continuing Education and Diversity, Equity, and Inclusiveness recently launched a new course offering titled “An Introduction to Tribal Health.” This course offers an overview of the current state of health and health systems for Indigenous peoples in the United States and beyond. This material includes a brief history of major events that have significantly impacted the health of Indigenous peoples from pre-colonial times until present day. You can view the course on the [Attendee Portal under Online Activities](#).

#### Activity Coordinator

## **Calling All Coordinators**

Do you have an idea for an activity, course, or conference that you’d like to offer credit for? Are you currently offering an activity that is not eligible for credit? The Office of Continuing Education would like you to share your ideas with us! Let’s work together to offer CE credit for your new and existing activities. Contact: [laura.couterman@med.wmich.edu](mailto:laura.couterman@med.wmich.edu).

## **Faculty Compliance Standards for Accredited CE**

The Office of Continuing Education has created a resource for coordinators and faculty regarding compliance standards for accredited CE activities. Please review the following resource: [Faculty Compliance Standards for Accredited CE](#)

#### Reminders from the CE Office

## **Session Specific Objectives**

The Office of Continuing Education is working to ensure that all RSS session objectives are learner focused and measurable. Please use the [Educational Objectives](#) resource, also found on our [Help page](#), as you write your child session objectives. Also, please share this resource with your faculty and speakers who may be writing the objectives for the child sessions.

## **Copy Feature Unavailable for Parent Applications**

Due to a recent CloudCME update, copying applications will no longer be beneficial. All new applications, as of Friday, December 16<sup>th</sup>, 2022, will be impacted by the application updates and a new application will need to be created, rather than creating a copy. We strongly recommend you read through the new application thoroughly since questions are being added or revised.