



August Updates and Reminders



CE Office Staff Update

The Office of Continuing Education would like to announce that Katelyn Shull is departing from WMed, effective August 4th, 2022. Katelyn has accepted a new position at Stryker and will be greatly missed. As of August 4th, please direct all RSS correspondence and general questions to <u>ce@med.wmich.edu</u>.

Dietitian Trainer Credit Now Available

The CE office has officially been accredited to offer dietitian credit through the Commission On Dietetic Registration (CDR). This credit type has been added to our system and is available for selection in our applications.



WMed Granted Reaccreditation

We are pleased to announce that following submission of our application for reaccreditation earlier this year, WMed has been granted Joint Accreditation for Interprofessional Continuing Education™ for another four-year period through July 2026.

Our Office of Continuing Education is a provider of continuing education for the healthcare team including physicians, nurses, pharmacists and pharmacy technicians, social workers, psychologists, physician assistants, athletic trainers, and dietitians, using a unified accreditation process and set of accreditation standards. We also provide interprofessional continuing education (IPCE) for all learners.

New ACE Approval Statement

The Association of Social Work Boards has updated the ACE approval statement effective immediately. A grace period to use the old ACE approval statement for Joint Accreditation providers will be allowed through December 31, 2022. Please continue using your current ACE approval statement on all marketing material through the end of 2022. The new approval statement will be sent out with 2023 application approval emails.







2023 Application Reminders

- ➤ RSS activity applications run on a calendar year. If you would like to continue offering CE credit for a RSS activity in 2023, a 2023 application must be submitted and approved by the Office of CE.
- > To avoid late fees, CE applications must be submitted at least 90 days prior to their intended start date. To avoid a lapse in credit for your RSS activities, 2023 applications will need to be submitted no later than October 1st, 2022.
- ➤ If an application needs revisions, it will be "rejected" and you will receive an email notification. This simply means revisions are needed before the application can move forward in the review process. To locate these revisions, open the application and click on the "Comments" section. Make the requested changes and resubmit your application to the CE Office within two weeks to avoid delays in the approval process.
- ➤ Please note, we have a multi-step review process per our accreditation requirements. Your application will be reviewed by a member of the CE team, the director of CE, and peer reviewed by a member of each credit type being offered (for example, if offering CE credit for nurses, a nurse will peer review the application). Revision may be requested during any phase of the review process and your application may be rejected more than once.
- ➤ If you are a new activity coordinator, or need a refresher on the application process, please email us at <u>ce@med.wmich.edu</u> to schedule a training! We are happy to help.



Contact Us

If you ever have any problems or concerns regarding the system or our process, please contact us at <u>ce@med.wmich.edu</u>. We appreciate your feedback!